How to Access and Use Cisco VPN Client
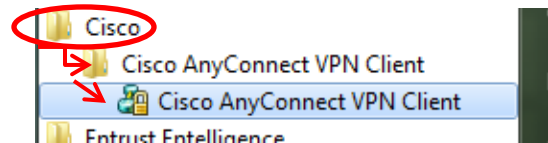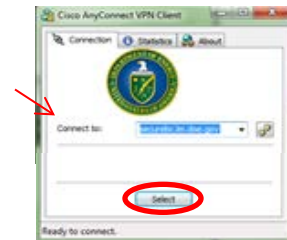
1. Click **Start > All Programs**
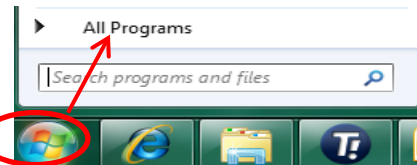
2. Click **Cisco** folder, then the **Cisco Anyconnect VPN Client** icon.

3. Click **Select** button in the *Cisco AnyConnect VPN Client* window. (If the *Connect to:* field is blank, type **https://securebc.lm.doe.gov** in the *Connect to:* box.)

4. Enter your pre-established 8-digit PIN immediately followed by the 6-digit number displayed on the RSA token into the *Passcode:* field. Click the **Connect** button.
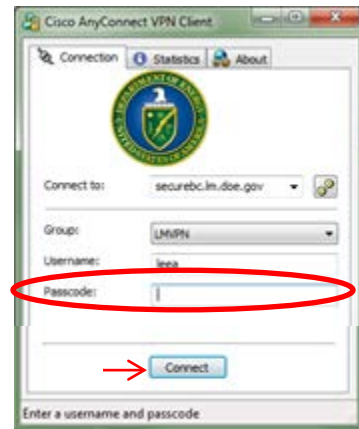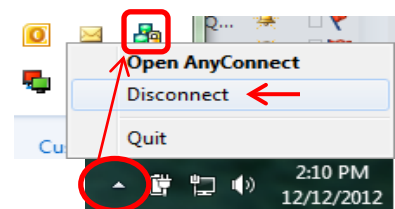
5. The LM Public website will be displayed upon successful connection.

Please Note: Exiting from VPN is a 2 Step Process (1-Disconnect, 2-Quit)

6. When finished using the network connection, click the up-arrow icon (near the date/time), *right-click* the **VPN icon** and click **Disconnect**.

7. *Also right-click* the **VPN icon** (reflecting the disconnected state) and click **Quit** to free-up the connection for others to use.